

ONETABLE // Northeast Regional Fundraiser

About OneTable:

At OneTable, we support people to end their week with intention. As an online and in person community, we help people in their 20s and 30s find, enjoy and share Shabbat dinners, explore Judaism and Jewish practice, and make the most of Friday night. As we expand and evolve in cities across the country, we are looking for strong team members to help us grow our community. For more information: onetable.org.

Job Description:

The Northeast Regional Fundraiser, based in a OneTable Hub city, is an essential, full-time position **responsible for the growth and management of a regionally-based donor portfolio of approximately \$750,000 annually**. The Regional Fundraiser will work with existing individual and institutional supporters and broaden local donor bases. Working closely with OneTable senior staff and the Board, the Regional Fundraiser will build on our successful fundraising efforts while developing and executing strategies to identify, cultivate, and steward new donors (with a focus on \$1,500+). The Northeast Region includes Massachusetts, Connecticut, Rhode Island, Pennsylvania, New Jersey, Ohio, Indiana, Michigan, Maine, Vermont, and New Hampshire (subject to change).

Essential Functions:

- Engage a growing donor base, resulting in the successful solicitation of new and renewed gifts and involvement to support OneTable's local and national efforts
- Identify and cultivate new donor prospects and lay leadership through regular, in-person meetings, networking and relationship building. This candidate will work independently and alongside key OneTable leaders to develop a strong base of new funding.
- Create meaningful and consistent opportunities for donor recognition, stewardship, and appreciation; facilitate meaningful and consistent touch points to share the impact donors make on OneTable participants and the organization overall.
- Travel to OneTable's current and potential future hubs required.
- Work with the OneTable Board of Directors and Advisors to identify new funding prospects from within their personal and professional networks

Education and Experience Required:

This position requires a talented, entrepreneurial professional with demonstrated success in direct solicitations and cultivating effective, long-term philanthropic relationships. The ability to work independently and creatively is an absolute must. Requires 5 to 7 years of direct solicitation experience.

Key Attributes:

- Outstanding organizational, prioritization, time management and - most critically - execution skills
- Excellent interpersonal, written and verbal communication skills and exemplary attention to detail
- Well-organized multi-tasker — who doesn't stress out at the drop of a hat. OneTable is fast-paced — no, seriously, we mean it
- Ability to work effectively and diplomatically with all members of the OneTable community, including the Board, donors, and staff
- Entrepreneurial spirit, defined as attitude and approach to thinking that actively seeks out change, rather than waiting to adapt to change. It's a mindset that embraces critical questioning, innovation, service and continuous improvement
- Self-driven and determined to reach goals. You will need to be ambitious, not settle and can think creatively on the spot
- Able to deal with uncertainty — we mean this one, too.
- Proficiency with Google Drive required and ability to quickly learn new technologies, including Salesforce
- Schedule may include some evening or weekend hours, as needed
- You'd rather get things done than complain. You understand the importance of proposing solutions for any obstacles in your way.

Benefits Package:

All employees are offered a full benefits package including health, dental, vision insurance, 403b matching after one year, pre-tax TransitChek, flexible spending account, short and long-term disability, and life insurance. But that's not all -- OneTablers get paid time off and all the Jewish holidays off. Our office is funky and fun and full of other start-up folks (some even have cold brew on tap).

Location: Candidates must reside within the Northeast Region; OneTable Hubs and future Hubs preferred (Boston, Pittsburgh, Detroit, and Philadelphia)

To Apply:

Click to fill out our online application: www.onetable.org/careers-apply
Questions? Email careers@onetable.org

Equal Opportunity Employer:

OneTable provides equal opportunity to all people regardless of race, color, ethnicity, religion, national origin, sex, gender (including pregnancy), sexual orientation, gender identity and expression, body configuration, age, disability, marital status, height, weight, or political belief. This policy applies to all employees and applicants for employment. Jews of Color, Jews of Sephardi or Mizrachi descent, LGBTQIA folks, and folks with disabilities, are especially encouraged to apply.